



Preventative Maintenance Pre-Service Checklist

Customer information

Company name: _____

Address: _____

Main contact name: _____ Email: _____

Equipment information

Item catalog number: _____ Serial number: _____

Has this unit been repaired within the last year?

- ☐ Yes (provide details): _____
- ☐ No

Preventative maintenance is meant to prolong the life of instruments in good working order. For units with specific technical issues, a repair visit should be scheduled instead. Instruments eligible for preventative maintenance services must meet the following conditions ahead of a service visit:

- ☐ Unit is free from pathogenic, toxic, or radioactive material (and has been decontaminated if necessary)
- ☐ Unit can be removed from the hood (service technicians can remove water from the bath and lift it from the hood, but any external water or gas connections should be disconnected ahead of time by the lab)
- ☐ For heated units, bath powers on
- ☐ For digital control units, temperature controller reads approximately room temperature shortly (~60 seconds) after start-up
- ☐ Bath heats up to approximate set point and maintains temperature
- ☐ The flow meter responds when gas flow is adjusted
- ☐ Sufficient gas flow reaches the samples.

Please attach a clear picture of the full unit to be serviced.

Other notes: